

Ms. Siemers' Studio Policies

Scheduling

Lessons will be held weekly starting in September and going through May.

Tuition

Tuition reserves the student's weekly time slot in the teacher's schedule throughout the year and is required regardless of attendance. Tuition is paid in full for the month on the first scheduled lesson of the month and will accommodate rescheduling lessons if time permits.

Payment will be accepted in form of check written out to: Raphaelle Siemers. If checks do not work for your family, I accept payment through Zelle as well.

30 min lesson will be \$26.50

45 min lessons will be \$39.50

60 min lessons will be \$50

Lesson Length

Lesson lengths are individualized and the following is highly recommended to ensure the students' maximum progress.

Beginners – Suzuki Book 1: 30 minutes

Suzuki Book 2 – Suzuki Book 4: 45 minutes

Suzuki Book 5 and onward: 60 minutes

Retaining Lesson Time

Since the schedule is filled and made in the fall, it is expected that all students will take lessons for the entire school year. Withdrawal from the program will be considered permanent unless there are very unusual circumstances such as severe, extended illness. The scheduled lesson time cannot be held open for more than a month.

Tardiness

The student will contact the teacher by phone if they expect to be late for a scheduled lesson. If a student arrives after their scheduled lesson time has begun, the teacher will complete the lesson in the remaining portion of the time slot. Additional time for student tardiness is not guaranteed. If the teacher arrives after a scheduled lesson has begun, the teacher will give additional time past the time slot to compensate for their tardiness with mutual acceptance of the student's schedule.

Cancellations

Students must cancel lessons by phone or email with at least 24 hours notice. Cancellations are considered excused for illness, family emergency, or severe weather (public school closures). Excused cancellations with sufficient notification will be given a make-up lesson within the month or lesson credit towards the following month.

If I am the one cancelling a lesson, I will make it up ASAP.

Summer Lessons

Summer lessons are optional though highly encouraged while both the student and teacher are in town, but with flexible scheduling.

Expectations

I expect students to practice at a consistent time daily with attention. I expect students to be on time to lessons and always be prepared.

- * Parents: help choose a time where there are fewer distractions.
- * Make sure they are rested and fed before practicing.
- * Please monitor the practice - but don't "helicopter".

Parents, I ask that you always communicate with me any concerns about your student and what I can do to help you.